

# 2014 POSTER SESSIONS

## LOCATION

2014 Poster Sessions will be held during the Session from Monday afternoon to Friday morning in the Palais des Congrès.

Poster Sessions represent the opportunity for authors to meet the Session attendees during fruitful exchanges in a convivial working atmosphere.

As for 2012 and due to the great success of the meeting, the 16 Study Committees from Cigré will have their Poster Session.

The Poster Sessions will be organized on level 1, in Hall Passy (1st floor), in 2 partitioned areas.

## AGENDA

All Study Committees will participate over one half-day, according to the following schedule:

DATE	STUDY COMMITTEES	
	9H00 – 12H30	14H30 – 18H00
Monday August 25 <sup>th</sup>		B3
Tuesday August 26 <sup>th</sup>	A2 and C6	B4 and C3
Wednesday August 27 <sup>th</sup>	A3 and C5	B5 and D1
Thursday August 28 <sup>th</sup>	A1 and C1	C4 D2 and B2
Friday August 29 <sup>th</sup>	B1 and C2	

## DURATION

Each author whose Paper has been selected for the Session will have the opportunity to take part.

It means that there will be no prior selection by the SCs before posters.

Nonetheless, authors should confirm their participation in advance so that the Study Committee Chairman or Poster Session Convener can organize the meeting at the best.

For accommodation capacity reasons the Poster Session will be divided into 2 time slots of “one hour and half”

- Morning: a first time slot from 9.00 to 10h30, and a second from 11h00 (after the coffee break) to 12h30.
- Afternoon: a first time slot from 14.30 to 16.00 and a second one after the coffee break from 16.30 to 18.00.

The 2 groups may be defined according to the Papers reference numbers as well as to the preferential subjects, or according to another criterion set up by the Study Committee Chairman. Authors will be duly informed by email.

Participants are kindly asked to arrive on time to respect the smooth running of the meeting.

## **ACCOMMODATION**

Each author will have at his disposal 2 paper boards (AO format = 85 cm wide X 120 cm high) for his presentation, which must be thus of AO format.

It is highly recommended that authors bring the posters to avoid last minute issues.

However, they will have the possibility to print out their posters on site, but on request only as printing will be outsourced. If possible, they should make their request at least and up to the day before the meeting.

## **POSTER SESSIONS RUNNING**

Poster Sessions will be open to all Session Delegates, as well as Study Committees Working Groups Members.

Authors must send their posters to the Study Committee Chairman and/or Convener at least 3 weeks in advance, for a prior check.

**Please be aware that the deadlines specified by the Study Committee Chairman may differ from those given in these guidelines.**

**In this case, the instructions given by your Study Committee Chairman will take priority over the present rules.**

The corresponding names and email addresses will be posted on the Cigre website Session page.

Poster Session Conveners will be appointed by the Study Committees to coordinate the preparation of the poster session with the authors, to receive the attendees (authors and visitors) during the Poster Session and to make sure that the 2 time-slots are strictly observed by the participants.

No microphones, laptops or video projectors are made available in order to keep the informal aspect of the Poster Sessions.

Authors are strongly encouraged to prepare attractive presentations for a lively discussion (Figures more appropriate than text). Background colors should be also avoided.

We wish to remind authors that it is a Cigre Poster and consequently should not be misused as advertisement for the companies or products. Company logos can be used, but should not be conspicuous, and should appear only once.

The template to be used is appended (PDF format). It is also posted on the Cigre website Session page in PowerPoint format A0, ready to use, together with the present guide.

The size of the fonts could be:

- title: Calibri, 65 pt., fat, max. 2 lines
- name(s) of author(s) and institution(s): Calibri, 30 pt.; separate lines for author(s) and institution(s)
- headlines: Calibri, 60 pt., fat; it is recommended to use the given headlines
- text: Calibri, 40 pt., interspace: 30 pt. previous to each bullet point.



## Study Committee XX

Title of Study Committee XX

Paper XX\_xxx\_2014

logo of author's  
institution

### **TITLE** **(max. 2 lines)**

Name(s) of Author(s)

Institution(s)

#### **Motivation**

- give background of study, i.e. describe problem and previous findings
- Indicate aim of study

#### **Experimental setup & test results**

- describe test setup and/or
- give figures of test setup and/or
- describe test results and/or give diagrams

#### **Method/Approach**

- describe method for investigation, e.g. theory and system/material/data analysis

#### **Discussion**

- discuss test results
- give interpretation of results
- do results match to theory/expectation?
- use diagrams when appropriate

#### **Objects of investigation**

- describe object of study/test, e.g. system/apparatus/materials

#### **Conclusion**

- give a conclusion of your study
- use bullet points with clear statements



## Study Committee XX

Title of Study Committee XX

Paper XX\_xxx\_2014

logo of author's  
institution

**TITLE**  
**(max. 2 lines)**

**continued**

### **Headline**

- description/figure
- description/figure

### **Headline**

- description/figure
- description/figure

### **Headline**

- description/figure
- description/figure

### **Headline**

- description/figure
- description/figure

### **Headline**

- description/figure
- description/figure

### **Conclusion**

- give a conclusion of your study
- use bullet points with clear statements